



## **COVID 19 PANDEMIC**

25<sup>th</sup> March 2020

Dear All,

The current & ongoing situation with COVID 19 pandemic places pressure, uncertainty and anxiety on our work and home lives.

The current situation at QUBICLE is we are listening to ALL official government advice and following their guidance. We will continue to do this to try our best to protect the health and wellbeing of our staff, customers & suppliers. Our people will practice recommended guidelines on minimising the risk of spreading infection of this disease, this includes putting in place all measures required. This will inevitably reduce our capacity and slow production.

Our professional life however must try to go on. QUBICLE is committed to remaining operational to support our customers as best as possible. We expect challenges along the way but are determined to meet them head-on and succeed. Our aim is to complete all projects currently going through our production facility including making deliveries to sites and customer premises. If there are specific requirements for deliveries, please let us know so we can ensure we comply with your requirements and guidelines.

As of the date of this announcement our ability to manufacture and deliver products is still good despite only having a skeleton staff and we have contingency plans to ensure this remains so should our environment change for the worse.

Whilst we are not presently experiencing issues with our supply chain, we cannot guarantee a continuous supply of materials. For all ongoing 'projects' we will have all materials in stock and our stock levels for our core range of sheet materials remains good. This may change as this situation develops.

We are not naive to think there will be no disruption but are ready to stand alongside our customers and work through the challenge of COVID 19 together.

We look forward to continuing to serve you.

Wishing you all the best, stay safe.

Kind regards

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Managing Director



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